

ROUTING AND RECORD SHEET

DDA SUBJECT FILE COPY

SUBJECT: (Optional)

Support to the Office of the United States Trade Representative

FROM:

Acting Chief
Printing and Photography Group, OL
158 P&P Bldg.

EXTENSION

NO.

OL 11058-88

DATE

12 July 1988

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. EXO/OL

7/12

VTD

Vince,

2. D/L

12/7

A

Hope this will suffice to advise the DDA on the USTR work. CPAS has already called USTR to set up a meeting as they will be doing the cover design for the report.

3. EXA 13 JUL 1988

7/14

C.W.

4. DDA

14 JUL 1988

1/unt

2-4: We need your approval to provide this support on the reg.

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11.

12.

13.

14.

15.

12 July 1988

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Support to the Office of the United States
Trade Representative

The attached letter from the Office of the United States Trade Representative (USTR) to the Director, Office of Current Production and Analytic Support (CPAS), requests assistance with printing of the next Annual Report of the President on the Trade Agreements Program. We have supported USTR in the past and are prepared to provide the requested assistance on a reimbursable basis. Unless advised otherwise I will instruct the Printing and Photography Group to work with CPAS in working out the administrative details.

STAT



John M. Ray

Attachment:
As stated

APPROVED:

STAT



Deputy Director for Administration

14 July 88
Date

OL 11058-88

OFFICE OF THE UNITED STATES
TRADE REPRESENTATIVE
EXECUTIVE OFFICE OF THE PRESIDENT
WASHINGTON
20506

FR
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June 30, 1988

STAT

Director
Office of Current Production and
Analytic Support
Central Intelligence Agency
Washington, D.C. 20505

STAT

Dear

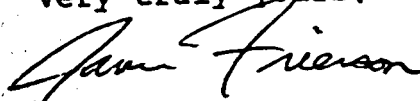
The Office of the U.S. Trade Representative (USTR) is interested in discussing the possibility of using your agency's printing services on a reimbursable basis for the next Annual Report of the President on the Trade Agreements Program. These Annual Reports are mandated by the Trade Act of 1974 and are produced by the USTR staff to send to Congress, the private sector and the public. This year's report will outline the success of the President's Trade Action Program in fighting unfair trade, negotiating trade agreements and strengthening international economic policy coordination.

The limited resources and other priorities of the Publishing Branch of the Office of Administration (Executive Office of the President), plus the limitations of the Government Printing Office, have caused us problems in the past. Beginning with our 1984-1985 report and continuing with our 1986 report, we used both your cartography and printing services. We were very pleased with the high quality presentation in these reports.

With respect to this proposed project, the writing, text preparation, data collection and graphic design would be done by USTR staff. We anticipate providing a camera copy of the report immediately after Labor Day. We would not need to utilize your cartography services for this report.

If you can assist us with this project, we would be interested in discussing costs and administrative arrangements with you. Please have the appropriate person(s) contact Fred Davidson at 395-7210.

Very truly yours,



James Frierson
Chief of Staff